

ILLINOIS STATE LIBRARY LITERACY OFFICE
ADULT LITERACY GRANT PROGRAM

WORKPLACE SKILLS ENHANCEMENT
STATISTICAL REPORTS FY2008

Announcement:

Again in FY2008, there will be no computerized statistical reporting. The paper statistical form in your report pack will replace the STAIRS report that was last required in FY2005.

What is required now instead of STAIRS?

We require that you complete the paper Statistical Report for your grant program.

Is STAIRS supported by the Literacy Office?

No, we do not have technical staff to assist with STAIRS. Projects funded by ICCB may receive some assistance from ICCB.

How do I gather the required statistics?

Use whatever system works for your agency, including STAIRS, Access, Excel or paper reports, to gather the data that is required to complete the statistical report.

What counts as a pre-test?

Do pre-tests have to be done in FY08 or can the pretest be carried over from FY07?

How far back in the previous fiscal year are tests acceptable?

The pre-tests that are acceptable are listed. They are SORT and TABE for Adult Basic Education learners. ESLOA, CELSA, BEST, BEST Plus and FSI for English as a Second Language learners. Customized tests are also acceptable for pre and post testing. We are not differentiating Math students, instead reading, writing and math learners are all in ABE. Our BEST includes all the BEST - Oral, Literacy and Plus. We would like you to calculate your student's gain within one grant year. Therefore we ask that the pre-test used be from no earlier than 120 days back or 4 months back into the past grant year. So a test (pre or post) dated March 1 or later is eligible. You must use the same pre- and post test to measure one learner's gain.

How do I submit the statistical report?

You may submit the report on the paper form by mail, fax, or email on the dates due as stated on the form.

What does the ISL Literacy Office intend to do about statistics in the future?

Due to continued fiscal constraints within state government, the development of an online statistical database has been delayed. When that situation changes, we will inform the practitioners.